Business Checklist

Your business should have a Federal Taxpayer Identification Number (EIN) and also a state identification number

Determine if your business requires a license

Ensure that your business will be located within the correct type of zone according to the Unified Development Ordinance

Ensure living wages are paid to employees

If you are renting property, be sure it's registered with Housing and Neighborhood Development. Contact HAND at 812-349-3420 or hand@bloomington.in.gov

Ensure that you are complying with accessibility requirements

Obtain all of the appropriate permits for your business including, but not limited to:
      Sign Permit
      Seating and Merchandising Encroachment Permit
      Grading, Demolition, Excavation Permit
      Itinerant Merchant Permit

If you need a water or sewer connection, contact Utilities at 812-349-3430 or utilities.customer.service@bloomington.in.gov

If your business serves food, contact the Monroe County Health Department at 812-349-2543 or visit http://www.co.monroe.in.us/tsd/Community/HealthDepartment.aspx for more information

If you serve alcoholic drinks you must obtain a liquor license from the Indiana Alcohol and Tobacco Commission (http://www.in.gov/atc/). Also contact Indiana Alcoholic Beverage Control Commission for other requirements.

Research incentives offered by the city and other organizations

Review organizations that can provide business guidance and determine which organizations fit your business needs

Run a successful and profitable business!